



OAKFIELDS PARENT TEACHER ASSOCIATION

MINUTES OF MEETING HELD ON THURSDAY 19th January 2017

Present:

- Andrew Taplin – PTA Chair
- Gurleen Nahr
- Lisa Mackenton
- Catherine Meek
- Sarah Harvey
- Amanda Tragen
- Lucy Webb
- Debbie Dowling
- Nicolette Berkovitch
- Lisa-Marie Assenheim
- Biliانا Bellamy
- Jennie Browning-Adams
- Arlene Small
- Saman Sandhu
- Apologies – Ben Mawela and Sara East

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- 1.) Andrew opened the meeting and thanked all for attending and giving their time to the PTA. He welcomed Lucy Webb, the Year 1 Representative.
 - 2.) Andrew briefly detailed the minutes of the last PTA meeting.

3.) Funding requests:

The matter of provision of books for the children's library was discussed. All members present at the PTA meeting voted in respect of the amount to be provided by the association for the purchase of these books. It was decided that the PTA would provide £2000 to fund the purchase of the books.

4.) Recent events:

School Disco – this was a success. Positive feedback was received from both children and parents. The children had an enjoyable time and the event ran smoothly. Arlene Small informed the PTA that the disco had raised £185.00 towards PTA funds. Andrew thanked Arlene and parents for their hard work.

Christmas Bazaar – this event was also a success despite a last-minute change of venue. Thanks were expressed towards all parents who worked so hard to organise the bazaar and ensured that the children had an enjoyable Christmas shopping experience. It was noticed that a few children did not have enough time to browse at the bazaar.

A total of £888.96 was raised. £605.00 (profit) towards PTA funds from the sales of raffle tickets and £355.60 (profit) was raised for the School Council. £280 was spent on gifts for children.

Gurleen said that there was a positive response to the Christmas events from the Kindergarten children. A gift of a book, entertainment from Jo Jingles and a visit from Santa Claus were well received and appreciated by all.

Christmas Puddings -Sara East will be able to provide the PTA with details at the next meeting.

5.) Upcoming events:

Pamper Evening – The date being considered for this event was the 26th March 2017. Following a brief discussion, the PTA members agreed that this event would not be possible given the time constraints. Providers of therapies and services would need to be contacted and there would not be enough time to plan and carry out the event. All agreed that this event be reconsidered to take place in October this year.

Easter Egg Hunt – To take place on the 29th March 2017. Amanda Tragen is arranging this event. Volunteers will be needed on the day and this will be arranged closer to the time.

It was asked if Kindergarten could be included in the main Easter Egg hunt. This would need to be considered closer to the time with Mrs Ciftci's agreement.

Mother's Day Flowers – Friday 24th March 2017 (Mother's Day falls on Sunday 26th). Lisa-Marie Assenheim is arranging this event.

Spring Ball – Friday 12th May 2017. This will take place at The Old Rectory. The cost is £50.00 per head and the PTA will sell tickets for the event at a price of £65.00 per head. A £500.00 deposit is needed to secure the booking. A sub-committee will be formed to plan this event. The theme will be 'Hollywood Glamour' and a 'save the date' notice will be sent out to Oakfields families and staff later this term.

Summer Fair – Saturday 24th June 2017. Jennie Browning-Adams requested assistance to plan the event and early confirmation of volunteers to help on the day.

Based upon feedback, the most popular and successful aspects of last year's Summer Fair were the bouncy castles, the DJ and soaking Mrs Ciftci.

Suggestions for other events were: a talent show for children to showcase their talents and interests, a 'Bake Off' style cake competition and sale and a rounders match to end the day.

6.) Any Other Business:

- The PTA to provide feedback to parents and families after events in order to promote the PTA and any upcoming events.
- Mr Matthews has requested that the PTA provide and serve refreshments (tea and coffee) at a school sporting event.
- Amanda Tragen requested that the wording in the previous PTA meeting's minutes "*for the benefit of all of the children*", be amended to "*for the benefit of as many of the children as possible within the school.*"

7.) Next Meeting

The next meeting is scheduled for Thursday 2nd March 2017.